

NOTES OF THE 24th JACoW BOARD OF DIRECTORS MEETING

Thursday, 27 February, 2020

Present: Board of Directors: Ivan Andrian, David Button, Regis Neuenschwander, Johan Olander, Christine Petit-Jean-Genaz

1. Approval of JBoDM23

On item 5.3 (the WG on IT (Integration)), David mentions that obtaining approval from his Management for Josh to continue collaborating with JACoW has resulted in some supportive comments, but the politics need to be resolved. In the meantime he was successful in lobbying for Rosemary to come to IPAC'20. She will work there on the catscan tool, and with Anthony on the search tool. David is hopeful Josh may also be present in order to explore with Anthony how to integrate these tools into the paper upload servers.

On item 5.5 (WG on JPSP) Johan has tried to contact Volker. It is agreed that we should be working towards the sharing of Volker's expertise with other Team members, and the publication of his scripts via the wiki/on the file servers to avoid uploading and downloading between our filesystems and Volker's personal one. Since Johan is the JPSP WG BoD member, he will ensure the WG moves in this direction.

Clearly for the time being Volker should also pursue DOIs, ISSNs and issues concerning SCOPUS, Web of Science, which is separate from JPSP.

Christine has an action from the last meeting to contact Maggie concerning the creation of the WG pages on the wiki. Christine will set up a first page and then contact Maggie to see whether she can continue.

Following the next BoD, and agreement on the WG pages, Chris will prepare mails to the WG Leaders, explaining the situation and asking for them to confirm they are willing to lead the WGs. Regular reports/feedback from the WG Leaders to the BoD will be encouraged. The Pre-TM might also include the WG Leaders, at least in part to ensure the coordination and communication of this work.

The Notes of JBoD23 are approved without modification.

2. Status of Scopus (Ivan)

Ivan reports he has been under pressure from Gianluigi Arduini to approach SCOPUS for IPAC'17 to be included. Ivan has shared our draft Ethics Statement with Gianluigi who will contact SCOPUS. The outcome will be useful for when Volker returns and we prepare to ask for all other JACoW events to be included in SCOPUS.

This will also put pressure on all conferences that such standards are maintained and that Web of Science and SCOPUS access become a reality.

3. Next Team Meeting (Chris)

Chris has contacted all Team Members with the news of the result of the vote in favour of Bangkok as the venue for TM'20. She also contacted the proposers to thank them for their willingness to host this year's TM.

There is agreement on David and Christine's proposal to include Gustavo on the local organizing committee (currently composed of locals, plus David (programme) and Christine (coordination)). Everybody agrees Gustavo would be an asset. There is also agreement to include Gustavo in the IT WG.

4. eeFACT2020 (Chris and Ivan)

Chris explains that one of the ICFA Advanced Beam Dynamics Workshops, eeFACT2020 (September), has not managed to find an Editor, in spite of numerous contacts, in particular with Ivan, over the last year. The Workshop was not represented at the TM, the Editor has no skills whatsoever. Because of contacts and joint ventures between INFN and Elettra, Ivan has offered to tutor the Editor, and to join the team if he can get the necessary support from Elettra. This is particularly generous since ICFA ABDWs have very often in the past caused JACoW headaches because they have been unprepared and the burden of the publication fell on JACoW.

5. Succession Planning (David)

David feels that identifying persons to undertake the roles of Chair and Coordinator might be a challenge. He feels that both roles require a good deal of insight into the workings of JACoW. He feels it would be good to see how much support they might be able to provide even after their tenure, and contribute to the continuity. To replace Chris as Coordinator isn't straightforward. There are also a number of key projects with major changes for example with Indico, and those projects are ongoing and will need continuity.

Ivan mentions that he will be able to pursue some of these activities following his mandate because of his involvement with FEL and IPAC.

Chris suggests that the BoD try to identify possible successors for discussion for the next BoD meeting. IPAC'20 would be an opportunity to approach some candidates to see whether they might be interested.

There followed some discussion on the composition of the IPAC'20 Proceedings Office. A certain number of persons were not included.

The Board agrees that in future the IPAC Editor should communicate his/her proposal to the team to the BoD prior to sending the invitations to ensure that the composition complies with JACoW requirements, i.e. the training of new editors, not only those of future IPACs but of other smaller conferences, and a good international composition reflecting JACoW's international collaboration.

6. Service Agreement (Chris)

Christine's first draft proposal provides an introduction and background to the problem of non-

participation of Editors at the annual Team Meetings, and reproduces the texts already published on the wiki.

Christine feels that the topic is sufficiently covered in the wiki and that what is needed now are two "Service Agreements", the first upon the decision to organize a JACoW event, and the second at the time of the request for the creation of an SPMS instance or Indico event.

Christine will re-work the foreword, and also the two proposals to include various remarks made during the discussion and annex them to these Notes.

7. AOB JACoW-Indico Merge Status

We heard from Natalia during the TM that we might expect some progress with the remaining functionality end January/early February. Ivan has no news and has no time right now to look into this. He will however attend an Indico Workshop at CERN towards the end of March so will have some more news then.

8. Next Meeting

The next BoD meeting is proposed for

26 March at 12:00 CET

Johan was not present for this decision.

Annex 1: New Draft Document re Publication Service Agreements